### Plumbing Inspection Codes
- 100 Plumbing Rough
- 110 Plumbing Top Out
- 120 Water Line
- 130 Sewer Line
- 140 Water Heater
- 160 Gas Install/Repair/Test/Release
- 170 Gas Meter New Service Release
- 180 Grease Trap Interceptor
- 190 Well Water
- 199 Plumbing Final

### Swimming Pool Inspection Codes
- 500 Belly Steel and Bond
- 525 P-Trap
- 550 Pool Deck and Bond
- 599 Swimming Pool Final

### Sign Inspection Codes
- 600 Sign Foundation
- 610 Sign Piers/Footing
- 620 Sign Electrical
- 650 Sign Final

### Electrical Inspection Codes
- 200 Temporary Pole
- 210 Electrical Underground
- 220 Electrical Rough
- 230 Electrical Wall
- 240 Electrical Ceiling
- 250 Electrical Meter Release – Commercial
- 260 Electrical Meter Release – Residential
- 270 Emergency Release
- 280 Solar Tie In
- 299 Electrical Final

### Irrigation Inspection Codes
- 695 Residential Irrigation Final
- 699 Commercial Irrigation Final

### Mechanical Inspection Codes
- 300 Duct Rough
- 310 Grease Duct Fire Wrap
- 320 Grease Hood Duct
- 330 Vent-A-Hood
- 340 Refrigeration
- 399 HVAC/Mechanical Final

### Sign Final Inspection Codes
- 700 Tenant Separation Walls
- 720 Tilt/Concrete Wall
- 730 Commercial Fire Rated Wall
- 740 Roof Drain
- 750 Above Ceiling
- 760 Commercial Framing
- 770 Subdivision Wall
- 780 Screening Wall Footer/Mow Strip

### Building Inspection Codes
- 400 Piers
- 410 Foundation
- 420 Flatwork
- 430 Leave Out
- 440 Residential Framing
- 450 Residential Fire Rated Wall
- 460 Furr Down
- 465 Lathe
- 470 Sheathing
- 475 Shear Wall
- 480 Brick Tie
- 490 Retaining Wall
- 495 Model Home
- 499 SFD Final
- 999 Certificate of Occupancy Final
- 2990 Fire Final

### Inspection Services
- Check Permit Status
- Inspection Services and Status
WELCOME
To the City of Allen
Inspection Request System
It is available 24 hours/day and 7 days/week. You can reach the system by calling:
(844) 381-8759

SYSTEM FEATURES
The interactive voice response (IVR) system includes the following features:
• Check Permit Status
• Check Inspection Status
• Request a New Inspection
• Cancel a Requested Pending Inspection
• Change the Date for a Requested Pending Inspection

SYSTEM REQUIREMENTS
Before calling the IVR System, be sure to have the following on hand:
• Touch-tone telephone
• 6-digit PIN number on your issued permit
• Permit number on your issued permit
• Site address
• Appropriate inspection code (refer to your permit for appropriate inspection codes or complete list of inspection codes on the reverse of this brochure)

CALLING IVR & PERMIT SELECTION
1. To continue in English, select (1) otherwise, select (2) for Spanish
2. Enter the 6-digit PIN number for your permit (refer to permit 2nd page)
3. Verify the permit number and site address (refer to permit 1st page)

MENU OPTIONS
When finished with any option, you may hang up or to choose one of the following:
• Perform another action on permit – (1)
• Switch to a different permit – (2)

TO CHECK PERMIT STATUS – (1)
• Obtain the current status of your permit

TO CHECK INSPECTION STATUS – (2)
• Obtain the current status of the most recent inspections for your permit

TO REQUEST A NEW INSPECTION - (3)
1. Enter the inspection code
2. Select an inspection date
   ✋ The cutoff time to request an inspection for the next business day is 4:00 pm - inspections are scheduled on business days between 8:00 am and 4:00 pm
3. Enter a callback number for any questions for the inspector
4. To leave an optional message for the inspector select (1) OR select (2) to complete the inspection request
   Do not hang up until the inspection request number is issued by the system
   * Please write down the assigned inspection number for reference

TO CANCEL A REQUESTED PENDING INSPECTION – (4)
1. Enter the inspection code
2. Confirm the inspection type and date before proceeding with cancellation
3. Cancellations must be called in by 8:30 am on the day of the inspection

TO CHANGE THE DATE FOR A REQUESTED PENDING INSPECTION – (5)
1. Enter the inspection code
2. Select a new inspection date
3. Confirm the inspection type and new date before proceeding with change request

TO SWITCH TO A DIFFERENT PERMIT – (6)
1. Enter PIN number for different permit
2. Verify permit number and site address
3. Return to menu options

For further assistance, please contact:
Community Development
Building & Code
(214) 509-4130
8:00 am – 5:00 pm Monday – Friday