



## CITY OF ALLEN

AGENDA  
ALLEN PUBLIC LIBRARY BOARD  
REGULAR MEETING  
MAY 4, 2021 – 6:30 P.M.  
CONDUCTED VIA VIDEO CONFERENCE

Consistent with Governor Abbott's Executive Order GA-34, we are electing to continue practicing social distancing in order to prevent the spread of COVID-19. The physical location of the meeting will be closed to the public in order to practice social distancing but will be viewable to the public through Zoom telephone or video conference call. We encourage members of the public to view and/or listen to the video conference meeting.

### INSTRUCTIONS FOR ACCESSING THE VIDEO CONFERENCE CALL:

Follow this Link to Open the Zoom Video Conference Call:

<https://zoom.us/j/91526197056?pwd=ZzFpMjJ6TW5GZDF0QXUrUWw1Syt3QT09>

Alternate Method for Accessing Zoom Video Conference Call:

Follow this Link: <https://zoom.us/>

1. Click on "Join A Meeting" in the upper right corner of your internet browser window.
2. Enter **915 2619 7056** into the Meeting ID box when prompted and then click "Join."
3. There is the option to listen to the meeting through the audio on your computer, or alternatively, an option to call the telephone number below to listen to telephone audio. Please select the preferred option when you log into the meeting.
4. You will enter the Zoom meeting once the steps above are completed. Participants that log into the meeting through their computers will be able to view presentations and video interactions. Participants that dial in using their telephone will only be able to hear the audio of the meeting.

Please note that only Library Board Members and select City of Allen staff will have their video turned on and be able to speak during the meeting. All other meeting attendees will only be able to view and/or listen to the meeting.

**To Listen to the Zoom Meeting by Telephone:**

**Dial:** (877) 853-5247  
**Enter Meeting ID:** 915 2619 7056  
**Click on # when asked for participant ID**

1. Call to Order and Announce a Quorum is Present.
2. Approve Minutes of the February 2, 2021, Regular Meeting.
3. Discuss and Complete the Annual Board Evaluation Form.
4. Status Report on Library Initiatives and Services.
5. Preview 2021 Summer Reading Club Activities.
6. Status Report on Digital Collections.
7. Review and Discuss January, February, and March 2021 Library Statistics.
8. Receive and Discuss Update on Planned Library Expansion.
9. Discussion on Evaluating Library Success.
10. Recap Friends of the Library, Allen Library Endowment Fund, and ALLEN Reads Activities.
11. Discuss Items for Future Board Meeting Agendas.
12. Items of Interest. *[Board announcements regarding local civic and charitable events, meetings, fundraisers, and awards.]*
  - i. May 24 – August 6 – 2021 Summer Reading Club.
  - ii. May 31 – Library closed for Memorial Day.
  - iii. June 1 – Normal Library hours resume.
  - iv. July 4-5 – Library closed for Independence Day.
  - v. August 2 – Next Scheduled Library Advisory Board Meeting at 6:30 p.m.
  - vi. Other Calendar Items.
13. Adjourn.

This notice was posted at Allen City Hall, 305 Century Parkway, Allen, Texas, at a place convenient and readily accessible to the public at all times. Said notice was posted on Friday, April 30, 2021, at 5:00 p.m.

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Shelley B. George, City Secretary