

DONATION GUIDELINES

- Donations are only accepted during library business hours
- Loading dock available Mon-Fri, 10 am-4 pm
- After 4 pm weekdays or on weekends, bring donations to the Information or Check Out Desk, or call [214-509-4913](tel:214-509-4913).
- Limit of 2 manageable containers per visit.
- Library staff is not responsible for unloading donations.
- Donations are tax deductible; receipt available upon request. The library cannot appraise or place values on materials received.

The library accepts the following materials in good condition

- Fiction & Non-Fiction Hardbacks and Paperbacks
 - Computer, medical and travel books published within the last 5 years
 - Encyclopedias, textbooks and business books within the last 10 years
- Children's Books
- Audio Books
- Music CDs
- DVDs, Blu-Rays and commercially recorded VHS tapes
- Magazines published within 1 year (and older *National Geographics*)

Thank you for your generous gift!



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